REGION 25 – CHAPTER 208 – UNITED KINGDOM

SUMMER SEMINAR 2009

Thursday 18 June 2009

Information and Booking Form

The Committee has determined that in order to simplify administration members can, for 4 successive seminars pay a reduced rate of £165.00. It is necessary, however, that a separate booking is sent for each seminar you will attend so that numbers and names are known. If you are unable to attend a seminar no refunds are available.

The Summer Seminar will be held at Prudential plc, Governor's House, 5 Laurence Pountney Hill, London EC4R 0HH. The cost is £55.00 (ASIS member) and £55.00 for any guest, inclusive of refreshments and lunch.

Please note: Closing date – Monday 15 June 2009. Once your booking form has been submitted please assume, unless you are contacted, that a place has been reserved for you. **No tickets are issued.**

To book: Complete the form below and send with **full remittance or credit card details** to: Jude Awdry, Admin Manager, ASIS UK Chapter 208, PO Box 208, Princes Risborough, Bucks, HP27 0YR, Tel: 01494 488599, Fax: 01494 488590. Cheques should be made payable to **ASIS United Kingdom Chapter 208.**

Terms and Conditions

1. **Normally no receipt for payment will be issued** - please keep a copy of this document for your account records. If a receipt is required please send a stamped addressed envelope with your completed application or ask for a receipt via email.
2. **If you fail to attend your money will not be refunded.** Your application and payment will have been accepted as a contract by Chapter 208 to include you as a cost element and to provide the service offered.
3. **If you attend the function without having completed and posted this form accompanied by payment**, you may not be guaranteed a place at the event. However, if admission can be arranged you may be admitted only on payment of the appropriate fee by cheque or cash at the time.

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Please book …… place(s) at £55.00 each* (ASIS Member) and …… place(s) at £55.00 each (Guest). If you are interested in a Stand Reservation (£275) or Sponsorship for a future seminar (£750) please contact Graham Bassett graham@gbassett.co.uk. Exhibitors and sponsors can nominate 2 delegates to attend the Seminar.

Full Name .....

Organisation .....

Address .....

Tel No ..... Membership No .....

e-mail (only if changed recently).....

Guest Information: Full name(s) .....

Organisation .....

Address .....

I am enclosing a cheque to the value of £ …… for this seminar and/or * £165.00 for 4 successive seminars.

OR: Please debit my Visa/Access/MasterCard/Switch/Delta/AMEX account number.

																		Issue No. if applicable	

The grand total of £ ____ Expiry date ____ Security Code ____

19/05/09